



Agenda

City Council Work Session

Oelwein City Hall, 20 Second Avenue SW, Oelwein, Iowa

5:30 PM

October 24, 2022

Oelwein, Iowa

Mayor: Brett DeVore

Mayor Pro Tem: Lynda Payne

Council Members: Karen Seeders, Tom Stewart, Matt Weber, Dave Garrigus, Dave Lenz

Pledge of Allegiance

Discussions

- [1.](#) Dispatch Discussion.

Adjournment

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



To: Mayor and City Council
From: Dylan Mulfinger
Subject: Fayette County Dispatch Contract
Date: 10/24/2022

Negotiations for the Fayette County Dispatch Contract are on their second year. The Supervisors have been limited in their cooperation to fulfill requests from the City Administrator and the Public Safety Chief. The Supervisors approved a dispatch contract and requested that the city approve it in time for November. The contract presented by the Supervisors has an unrealistic charge for dispatch and includes other cost that were not even discussed. The city has paid just under \$50,000 in the last two years for a service that we cannot oversee. The Supervisors have not provided any recognition to the city providing this service for 40 years, and they ignored the large grant that Oelwein was awarded to make this process easier on the county.

My professional recommendation is to table the decision of the dispatch agreement until the following information is provided in writing by the Supervisors:

- a) The City of Oelwein, on a number of occasions has requested the county to provide:
 - a. The dispatch budget prior to the merge.
 - b. The dispatch budget subsequent to the merge.
 - c. Wage increases provided to dispatchers due to cost of living and competition increases to improve hiring efforts.
 - d. A dispatch staffing comparison for similar counties.
 - e. The impact that funding the dispatch center on a levy would have on the levy.
 - f. The impact that funding just the increase in costs to dispatch would have on the levy.
- b) The City of Oelwein has expressed concerns over how the Sheriff's Department classifies what is a calls for service. This classification has a direct impact on a pay by calls for service approach that the county is demanding. Supervisor Tellin acknowledged this was a concern. Additionally, the county is required to dispatch emergency calls and those calls have not been extracted from their pay by calls for service approach.
- c) The City of Oelwein has advised that if this significant of an amount will be required from the three cities that have their own law enforcement, then a commission will need to be set up so that those entities have a say in the operations and quality of operations. This has gone unanswered and must be addressed prior to any agreement being approved.

The City will agree to another \$25,000 provided the county continues to work toward the city's request. Paying for this service should be done through taxation and not a fee based schedule created by the Supervisors.

Dispatch Agreement with Fayette County and Oelwein for Fiscal Year 2023/24 through Fiscal Year 2025/26.

This Agreement is entered into this 1st day of July, 2023 by and between Fayette County, Iowa and the City of Oelwein, Iowa and is duly authorized by Chapter 28E of the Code of Iowa.

The Fayette County Sheriff's Office has a fully operational dispatch center wherein they can receive and dispatch telephone and radio messages on a 24 hour per day basis. Technological advancements have made it more feasible to consolidate first responder dispatch centers.

The City of Oelwein and the Fayette County Sheriff's Office, Fayette County, Iowa agree to utilize the Fayette County Sheriff's Office as the primary first responder dispatch center.

This Dispatch Services Contract is for dispatch services to the City of Oelwein for the residents of the community of Oelwein, Iowa, only.

The City of Oelwein agrees to the following terms with Fayette County Sheriff's Office:

1. This contractual agreement shall commence on the 1st day of July 2023 and continue through the 30th day of June 2026.
2. Fayette County shall be paid by the City of Oelwein for its dispatch services:
 Fiscal Year 2023/2024 in the amount of \$104,462
 Fiscal Year 2024/2025 in the amount of \$104,462
 Fiscal Year 2025/2026 in the amount of \$104,462
3. The City of Oelwein will submit payment to the Fayette County Sheriff's Office in two equal installments:
 Each Fiscal Year: Installment one – due no later than July 10th of each year
 Installment two – due no later than January 10th of each year.
4. The Sheriff of Fayette County and his deputies or duly designated representatives agree to receive in the Sheriff's Office such telephone calls, teletype messages and radio messages as are directed to, or from the Oelwein Police Department and/or the Oelwein Fire Department and transmit the same to the Departments of the Oelwein Police Department and the Oelwein Fire Department.
5. The Sheriff of Fayette County agrees to discuss contractual dispatch of Mercy One – Oelwein Ambulance Service directly with Mercy One.
6. The Sheriff or Sheriff's Designee will provide the Oelwein Police Department upon request, copies of teletype messages of general and specific interest to all law enforcement Departments and Agencies in Fayette County.
7. The Sheriff or Sheriff's Designee will provide, upon request, a report to the Oelwein

- Police Chief or the Chief's Designee of all phone calls received in the Dispatch Center and other such calls for service and activities that are entered into the Sheriff's Dispatch computer system for the Oelwein Police Department.
8. The Fayette County Sheriff's Office agrees to provide Terminal Server access through the Sheriff Office network. Through that Terminal Server Fayette Police Department will have access to the shared common tables and their agency specific tables held within the Shieldware database.
 9. The Fayette County Sheriff agrees to provide criminal history records to the Oelwein Police Department upon request by the Oelwein Police Department in accordance with their investigation duties and employment hiring process as authorized by law.
 10. The Fayette County Sheriff Dispatch Center will transmit calls for services, requests for law enforcement, messages, and other customary dispatch services via radio communications to the officers of the Oelwein Police Department. Primary and alternate radio frequencies to be utilized will be selected by the Oelwein Police Department and licensing for those frequencies will be owned and maintained by the City of Oelwein – Oelwein Police Department.
 11. The Fayette County Sheriff's Office Dispatch Center will assist the Oelwein Police Department Officers with customary dispatch services including but not limited to contacting the public reference specific matters, contacting business keyholders, contacting and dispatching a tow service, and other similar duties.
 12. Server hardware: Primarily used at Sheriff's office, but recommended divided as follows:
 - a. 50% Sheriff responsibility
 - b. 1/3 of 50% Oelwein Police Department responsibility
 - c. 1/3 of 50% West Union Police Department responsibility
 - d. 1/3 of 50% Fayette Police Department responsibility

Server software Operating System licenses and additional needed licenses:

- e. Each Department is responsible for the number of physical and virtual server licensing needed by their department. Any Shared licensing will be divided the same as the Server Hardware.

Security including:

- f. Firewall hardware and licensing,
 1. The firewall and licensing will be divided as follows 70% Sheriff, 10% Oelwein Police, 10% West Union Police, and 10% Fayette Police.
 2. In addition to the 10% for each satellite office, any additional needed VPN licenses (for connectivity) and labor costs specific to their individual needs will be added to that agency's respective shared expenses.
- g. AV (anti-virus) licensing – Each agency is responsible for providing AV software on their private network that will be accessing the shared data.

- h. AV licensing is on a per device basis, so each virtual server used by Oelwein, West Union or Fayette would be the responsibility of each department.

Backup and Restore for Business Continuity:

1. A cloud backup is utilized for all Shared Data provided by the Fayette County Sheriff. Any cost increase due to increase data usage will be divided respectively according to usage between the agencies sharing the database.
13. Fayette County will maintain the necessary radio equipment to transmit to and receive from Oelwein law enforcement personnel, radio communications. To communicate with and receive radio communications from the Fayette County Dispatch Center, the City of Oelwein will provide the necessary radio communications equipment to Oelwein law enforcement personnel.
14. In accordance with Section 28E.7 of the Code of Iowa, this agreement shall not relieve any parties hereto of any obligation or responsibility imposed upon it or them by law, except that to the extent of actual and timely performance thereof by either of the contracting parties hereto, said performance may be offered in satisfaction of the obligation responsibility.
15. No separate legal or administrative entity or organization shall be created by this agreement. No separate budget shall be established and no tangible property shall be acquired which would require disposition upon the termination of this agreement.
16. As administrator, the duly elected Sheriff of Fayette County, Iowa shall develop the necessary procedures to effectively administer this agreement including, but not limited to addressing new situations not covered by this agreement and conflict resolution. These resolutions will include consultation with the Oelwein Police Chief.
17. Fayette County shall file a copy of this agreement with the Secretary of State and the Fayette County Recorder pursuant to the Code of Iowa. The City of Oelwein seal shall be affixed to the contract before returning to the County for filing.
18. This contract may be terminated by either party. Termination is effective at the end of the current billing cycle and must be preceded with a minimum of 120 days written notice to either party. Notice shall be accomplished by certified mail or personal service.
19. Any amendments or addendums to this agreement shall be created and passed in the same manner and with reference made to this original document.
20. The City of Oelwein utilizes a bid service for towing services. The Fayette County Sheriff's Office Dispatch Center will utilize this contract as a towing source for towing requests made by the City of Oelwein and the Oelwein Police Department. This agreement does not bind the Fayette County Sheriff's Office to utilize the Oelwein towing services contract for calls other than those for Oelwein.
21. The Sheriff will have the final approval in the dispatch center and dispatchers' procedures and daily operations.

City of Oelwein

Mayor

Date: _____

Jeanine Selton

Fayette County Board of Supervisors Chair

Date: 9/12/22